

# Unit Camp Card Chair Responsibilities

Providing an unparalleled summer camp experience for our scouts!

The Unit Camp Card Chair responsibilities are to manage all aspects of the sale, clearly communicate sale information to your leaders, parents and Scouts.

**The ultimate goal:** Get 100% of Scouts to attend Central Florida Council camps and participate in our Camp Card Fundraiser.

1. Ensure your unit is signed up AND attend a 2020 Camp Card Kickoff (4 will be held throughout the Council Service area).
2. Be an expert in all Central Florida Council camp opportunities.
3. Set a challenging sales goal for your unit and youth that pays for the Unit's camp and program needs.
4. Understand and communicate the impact your Unit's participation in Central Florida Council camping opportunities has on retention and advancement for our youth.
5. Understand the sale deadlines, unit incentives and youth incentives.
6. Set up your Unit's Sale Calendar and Schedule
7. Enthusiastically promote the sale- to both youth and parents.
8. Plan and conduct your Unit's Camp Card Kickoff
9. Reconcile your Unit's Camp Card Account by Saturday, April 25, 2020. This includes:
  - a. Collecting all money for sold camp cards and unsold camp cards- returned in the shape they were received from the Council.
  - b. Ensure everything (prize selections, money) is turned in on time from your families BEFORE April 25, 2020.
  - c. Submit your Unit's prize selection online by Monday, April 27, 2020.
10. Remember, Units keep their commission on the front end.
11. A unit can return up to 50% of their initial camp card order. Any additional returns over 50% of the initial order will be charged \$.50 cents per card- restocking fee. If returning any unsold camp cards, they must be turned in WITH your payment.
12. Units are responsible for payment of sold cards AND any unsold cards not returned.